



This transfer is not to be processed until committee decision is reached.

Plate Number HV001

Dover District Council

Application for Hackney Carriage Licence

Transfer of Licence to Replacement Vehicle

Temporary Transfer of Licence to Replacement Vehicle

SURNAME	OATRIDGE	FORENAMES	MARK, ANDREW
ADDRESS	48 CAVELL SQ		
POSTCODE	CT14 9HR	EMAIL	OATRIDGE.M@HOTMAIL.CO.UK
HOME PHONE	01304 365052	MOBILE	07837370193
NATIONAL INSURANCE NUMBER	JL854950C	DATE OF BIRTH	30-09-75
NAME OF BUSINESS	Entertainment Cars		
BUSINESS ADDRESS (If different from above)			
BUSINESS EMAIL			

IF YOU ARE NOT THE SOLE PROPRIETOR OR PARTY INVOLVED WITH THE HACKNEY CARRAIGE, PLEASE PROVIDE THE NAME AND ADDRESS FOR ALL OTHER INTERESTED PARTIES

NAME & ADDRESS	NAME & ADDRESS	NAME & ADDRESS
Scarlett Bull		
CAPACITY OF INTEREST (e.g. plate owner, vehicle owner)	CAPACITY OF INTEREST (e.g. plate owner, vehicle owner)	CAPACITY OF INTEREST (e.g. plate owner, vehicle owner)

NEW APPLICANTS ONLY

Have you previously held or been refused a hackney carriage licence? Yes No

If so, state where and details of vehicles concerned

VEHICLE DETAILS

REGISTRATION NUMBER	CE08 EUU		
MAKE	MODEL	COLOUR	
CITROEN	C4 PICASSO	BEIGE	
DATE OF FIRST REGISTRATION	ENGINE CAPACITY		

TYPE OF FUEL

PETROL DIESEL HYBRID

IS YOUR VEHICLE ADAPTED AS WHEELCHAIR ACCESSIBLE?

YES NO

VEHICLE TYPE SALOON ESTATE MPV

IS THE VEHICLE INSURED FOR THE CARRIAGE OF PASSENGERS FOR HIRE OR REWARD?

YES NO

NAME OF INSURANCE COMPANY	INSURANCE POLICY NUMBER	INSURANCE EXPIRY DATE
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(Insurance will be arranged ~~with~~ if vehicle approved)

NUMBER OF SEATS EXCLUDING THE DRIVER 6

IF CHANGING VEHICLE, PLEASE PROVIDE THE DETAILS OF THE EXISTING VEHICLE

8. ACCOMPANYING DOCUMENTS

The applicant is required to submit for examination:

- (a) a valid Certificate of Insurance for Hire and Reward
- (b) a valid Department of Transport Vehicle Test Certificate (not more than 14 days old) or a pre-delivery inspection report in lieu of MOT for new vehicles
- (c) a Vehicle Excise Act 1971 Registration Document

All vehicles shall also be presented to the Licensing Officer for additional inspection. Prior to submitting the vehicle for examination, proprietors shall ensure that the vehicle is in good condition, i.e. mechanically sound, bodywork satisfactory and the engine and full chassis steam cleaned.

9. HACKNEY CARRIAGE PLATES

The proprietor of a hackney carriage vehicle shall fix to the vehicle licence identification plates of size, colour, design and type prescribed by the Authority.

The proprietor shall ensure that the licence identification plate is fixed to the front and rear exterior of the hackney carriage vehicle either immediately above or immediately below the bumper in such a position as the vehicle registration plate is not obscured, with the particulars thereon facing outwards so that the licence is clearly visible by daylight from the highway at the rear of the vehicle. It shall be fixed on a platform kit supplied by the Authority in such a manner as to be easily removed by an authorised officer or a police constable. The platform kit shall be fixed by bolts or screws or other similar means.

The proprietor shall ensure that an approved holder displaying a hackney carriage driver badge and a vehicle licence identification card as supplied by the Authority is displayed on the passenger compartment internal screen, in a position for passengers to clearly see.

The proprietor shall ensure that no licence identification plate be displayed other than the plates issued by the Authority, and the said plates shall be displayed only on the vehicle to which it relates.

The licence plates shall remain the property of the Authority and shall be returned to it within seven days after the service on the proprietor of an appropriate notice by the Authority in the event of the hackney carriage licence ceasing to be in force in respect of that vehicle.

10. ROOF SIGNS

All hackney carriages must bear an illuminated roof sign showing the word 'TAXI' in conspicuous letters.

11. ADVERTISEMENTS

The only other signs permitted to be displayed shall be the licence plates and a sign on the front windscreen bearing the name of the firm and/or telephone number in letters not more than 2" in height, the total size of the sign being not more than 15" x 4", and any notices permitted to be displayed by the Hackney Carriage Byelaws.

Magnetic door signs are not permitted.

Vehicles are not allowed to display written or other material on any window with the exception of those permitted by the conditions of licence.

Licensed vehicle proprietors must not display or allow to be displayed in or on their vehicles any signs, notices, advertisements, video or audio display etc either for the purpose of advertising or by way of identifying or personalising marks. However, the Authority will consider varying this prohibition on application from vehicle licence holders in accordance with the terms of the conditions laid out in section 27 of Appendix A (Hackney Carriages) or section 25 of Appendix B (Private Hire).

12. LICENCE RESTRICTION

A hackney carriage licence is issued in respect of the vehicle the registration number of which is shown on the licence and cannot in any circumstances be an authority for the use of any other vehicle as a hackney carriage.

13. ACCIDENT DAMAGE

The owner of a hackney carriage must report to the Council as soon as reasonably practicable, and in any case within 72 hours of the occurrence thereof, any accident to the vehicle causing damage materially affecting the safety, performance or appearance of the hackney carriage or the comfort or convenience of persons carried therein.

14. OFFENCES

It is an offence to operate a vehicle as a hackney carriage except that a valid hackney carriage licence is held by the owner of such vehicle and a licensed hackney carriage may only be used as such when in the charge of and driven by a person holding a current hackney carriage driver's licence. The owner is required to undertake that in the event of an application being granted the vehicle will be used solely and whole time as a hackney carriage on the understanding that in the event of the vehicle not being so used the Council reserve the right to revoke the licence.

15. FEE

See enclosed invoices.

16. PERIOD OF LICENCE

A licence taken out under this Act shall be in force from the time it is taken out until the expiration of the period of twelve months beginning with the first day of the month in which it is taken out.

17. WARNING

Any false statement or information given to the questions set out on the application form may result in cancellation of licence and in this event, the fee paid for the licence will not be refunded.

18. BYELAWS

Hackney carriage byelaws are in force in the controlled districts of the Dover District Council and they contain additional requirements. Copies may be obtained from the Licensing Section for a small charge.

19. RIGHT OF APPEAL

Any person aggrieved by the refusal of the Council to grant a licence may appeal to the Magistrates Court.

Applications for hackney carriage licences are to be handed in person to the Licensing Section, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ (Telephone: Dover (01304) 872295).


LICENCE\HCPH\HC-7

Declaration:

I, being the owner/part owner of the above vehicle, apply for a licence to operate this vehicle as a hackney carriage in the Dover District Council area and enclose the appropriate fee (**please refer to guidance notes**). I undertake that, in the event of this application being granted, the vehicle for which the licence is issued will be used solely as a hackney carriage. I understand that, in the event of the vehicle not being so used, the Council reserves the right to revoke the licence.

Dover District Council shares information with other enforcement agencies in order to prevent and detect crime. Such information sharing will comply with the Information Commissioners guidelines.

I confirm that I have read and understood the notes supplied to me with this form and declare that the particulars I have supplied are correct to the best of my knowledge and belief.

Signed		Date	12-8-13
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If signing on behalf of a company or partnership owning the vehicle, state in which capacity

Note: Any person knowingly or recklessly making a false statement or who omits any material particular in giving information commits an offence and is liable on conviction to a fine under section 57(3) of The Local Government (Miscellaneous Provisions) Act 1976

For Office Use Only			
Fee	£	Unmet demand	£
Receipt No.		Date When Next MOT Due	
Date Of Commencement Of Licence			

Signed by officer		Date received	
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DOVER DISTRICT COUNCIL

NOTES ON HACKNEY CARRIAGE LICENSING PROCEDURE

1. OWNERSHIP OF THE VEHICLE

A hackney carriage licence may only be issued to an applicant who is the owner of the vehicle either solely or jointly with other persons whose names and addresses must also be specified on the application form.

2. CHANGE OF OWNERSHIP

An owner of a vehicle must notify the Council in writing of the name and address of a person to whom the vehicle is sold or transferred within 14 days of the transfer. The new owner must provide evidence that they have acquired the vehicle and hackney plate before the Council agrees to the transfer

3. RESTRICTION ON NUMBERS

At present the number of hackney carriages licences in the Dover District Council controlled district is restricted to a maximum of 69 licences

4. VEHICLE TESTS

The Authority needs to be satisfied that licensed vehicles operating within its area are safe.

All hackney carriage and private hire vehicles shall be subject to the current MOT standard test. The vehicle must pass a further MOT test at 6 monthly intervals once the vehicle is over three years old. The Licensing Team Leader has delegated authority to require further, more frequent testing up to a maximum of 3 tests per year where concerns over safety standards have been identified.

Licensed vehicles that fail an inspection and/or MOT test and are deemed unsuitable for use as a passenger vehicle by the vehicle examiner or Licensing Officer, will result in the vehicle proprietor being issued with a suspension notice in order to prevent the vehicle being used to carry passengers until the defect(s) is/are remedied. Once the defects have been satisfactorily remedied then the proprietor may seek the lifting of the suspension notice by the Licensing Officer.

5. TAXIMETERS & TARIFF CARDS

All Hackney Carriage Vehicles must be fitted with a 'Taximeter.' Each taximeter must be tested and where possible, sealed by the Council prior to use of the vehicle. The meter must be positioned so that the display is clearly visible to the passengers. The meter must be started at the commencement of each hiring and left on until the hirer has paid the charge at the end of the journey.

If the seals on any 'Taximeter' are broken the meter must be retested and resealed before use. It is an offence to tamper with any meter or the seals.

Hackney Carriage Vehicles must display a Tariff Card in the form provided by the Council in a prominent position clearly visible to passengers.

Taximeters must be operated in accordance with section 20 of Appendix A and with the Hackney Carriage Byelaws as detailed at Appendix G.

6. DISPLAY OF CHARGES ETC

The number of the hackney carriage licence and a schedule of permitted fares and other charges must to be displayed conspicuously to passengers inside the hackney carriage.

7. VEHICLE EXAMINATIONS

Any authorised officer of the Council or any constable has the power at any time to inspect and test, for the purpose of ascertaining its fitness, any hackney carriage licensed by a District Council, or any taximeter affixed to such a vehicle and if he is not satisfied as to the fitness of the hackney carriage or as to the accuracy of its taximeter he may by notice in writing require the proprietor of the hackney carriage to make it or its taximeter available for further inspection and testing at such reasonable time and place as may be specified in the notice and suspend the vehicle licence until such time as such authorised officer or constable is so satisfied.

MOT Test Certificate



Vehicle & Operator Services Agency

MOT Test Number

827786003221

Make

CITROEN

Model

C4 PICASSO

Colour

BEIGE

Issuer's name

M. IDTNAINE

Signature of Issuer

Expiry Date

AUGUST 14th 2014
(FOURTEEN)

Additional Information

To preserve the anniversary of the expiry date the earliest you can present your vehicle for test is 15/07/2014

Want a reminder? Text MOT No. to 66848. Cost £1.50. Subscribing confirms acceptance of T&Cs.

Go to www.direct.gov.uk/motreminders for information.

Inspection Authority

GARTH ROAD MOT CENTRE LIMITED
UNIT 2
1-7 AMENITY WAY
MORDEN
SM4 4AX

020 8335 3032

Vehicle Registration Mark

CE08EUU

Vehicle Identification Number

VF7UARHJH45186301

Test Class

IV

Odometer Reading and History

25/07/2013: 56418

15/08/2012: 40809

22/02/2012: 27919

Issued

25/07/2013 12:57

Test Station

V100492

An executive agency of the
Department for
Transport

Advisory Information

Advisory Items

001 Rear (both) Tyre worn close to the legal limit [4.1.E.1]

About this document

- 1 This document is a receipt style certificate telling you that an MOT Test pass result has been recorded on The Vehicle & Operator Services Agency's (VOSA's) database of MOT Test results; this may be verified at www.direct.gov.uk/yourmotcheck
- 2 A test certificate relates only to the condition of the components examined at the time of test. It does not confirm the vehicle will remain roadworthy for the validity of the certificate.
- 3 Check carefully that the details are correct.
- 4 Whilst advisory items listed above do not constitute MOT failure items they are drawn to your attention for advice only.
- 5 For further information about this document please visit www.direct.gov.uk/mot or contact VOSA on 0300 123 9000*.

*Your call may be monitored or recorded for lawful purposes.